

The physicians and staff of Southeastern Nephrology Associates wish to make your visits here as stress-free as possible. With this in mind, we would like to make you aware of our billing and insurance policies as they apply to you. **First, payment for services rendered is expected at the time of each visit.** Most patients will have insurance that may pay for some or all of their office charges. In that case we will bill your insurance for you first and await payment from them before we begin to bill you. Some insurance payments will cover the entire cost of the visit and some will only pay a portion and the remainder will be billed to you by us. Some insurance companies require us to collect a "Specialist" co-payment from you at each visit. These "co-pays" are collected at the front desk before your visit with the doctor. If you do not pay your co-pay the doctor will be notified immediately and your visit may be rescheduled. If you have financial difficulty paying the co-pay please let the receptionist know. You will be asked to talk with a billing office representative to determine how you can pay your co-pays. If you have insurance, you must bring your insurance cards with you on every visit and if your insurance requires an authorization from them for you to be seen by us you must supply us with that authorization number before your visit.

If you have no insurance, a payment of \$100.00 will be collected when you check-In for the first time. \$50.00 will be collected at all follow-up visits. The remainder of the charges for that day will be billed to you or you may elect to pay the full amount of your bill for that day. If you have no insurance and elect to pay the full amount at the time of your visit, you will receive a "Quick Pay" discount of 30% off the full amount.

If you have an unpaid amount that you owe, you will be asked to make a payment on that balance at the time of your check-out after your visit. You may pay for any charge in our office with cash, check, and/or credit card. We accept both MasterCard and Visa. In any case, if you have unpaid amounts that you owe us and have not made a payment to us for 120 days, your account may be turned over to collections. So, please help us to help you. Contact us as soon as possible if you are experiencing financial difficulty so that we may assist you any way we can in meeting your obligations to Southeastern Nephrology Associates. Thank you.

John M. Herion, M.D. Robert A. Moore III, M.D. James C. McCabe, M.D.
Derrick L. Robinson, M.D. Douglas A. Hamerski, M.D. Jonathan B. Woods, M.D.
Brian L. Donner, D.O. Eric D. Pierson, M.D. K.V. George Thomas, M.D.